

## LICENSURE AT THE MASTER'S LEVEL

### EDUCATION

1. **Master's Degree Applicants** must possess a MA (Master's of Arts) or MS (Master's of Science) degree granted by an accredited institution of higher learning, the degree must have been completed in a department of psychology, a department of educational psychology, a department of education and psychology, or in a university department with the official designation containing the words "psychology" or "psychological."
2. **Accredited Graduate Degree Granting Institutions** must be accredited by one of the six nationally recognized regional accrediting agencies which include: North Central Association of Colleges and Schools, Western Association of Schools and Colleges, Southern Association of Colleges and Schools, New England Association of Schools and Colleges, Northwest Association of Schools and Colleges, Middle States Association of Schools and Colleges.
3. **Fifty (50) Hours** of graduate level psychology course work must be completed for a Master's degree to meet Board standards.
4. **On Campus Graduate Programs:** Master's degrees must include at least 80% course work earned from on campus classes. Thus, Master's degrees from distance learning institutions do not meet educational requirements for licensure.
5. **Required Core Graduate Level Course** work includes, but is not limited to, all of the following areas: clinical interviewing, diagnosis and treatment planning, psychopathology, biological bases of behavior, ethics, assessment of children and adults, individual psychotherapy, clinical practicum, clinical internship, and tests and measures.

### APPLICATION REQUIREMENTS

1. **Application:** If your credentials meet the above cited criteria, contact the Board office for an application. All application materials and fees listed on the appropriate check list must be submitted for Board approval. Email: [psychbd@wv.gov](mailto:psychbd@wv.gov)
2. **W-2 Employees:** All Supervised-Psychologists must be W-2 employees. Evidence that the Supervised-Psychologist is or will be employed in this way must be submitted with the application.

### SUPERVISION

1. **Gold Card:** Once approved, the applicant will be issued a "Gold Card" which denotes that they are a Board Approved Supervised-Psychologist. It also designates the Board Approved Supervisor(s) for the Supervised-Psychologist. This card has an expiration

date. It must be renewed on an annual basis via submission of a renewal form, continuing education certificates, CE Audit Form, and a fee.

2. **Adherence to Supervision Contract:** Supervised-Psychologists and their supervisors are expected to complete supervision in accordance with the tenants of the contract.
3. **5 Year Supervision Requirement:** Master's level Supervised-Psychologists are required to complete 5 years of supervised practice.
4. **Quarterly Reports:** Supervised-Psychologists are required to submit quarterly reports to the Board office 4 times per year. Additional information will be provided once an application is approved. Quarterly reports include face to face supervision hours and psychology work hours completed by the supervisee. Supervisors are also required to keep a supervision log, see the supervision contract for details.
5. **Continuing Education:** 10 hours of continuing education per full year is required for renewal of gold cards and 1.5 hours must be in ethics.
6. **Mid-Term Review:** Midway through the five-year period of supervision, the Supervisee shall submit for review by the Board three (3) work samples representative of supervised practice. After review of the submitted work samples the Board shall make recommendations regarding the continuation of supervision, including areas requiring remediation or changes required by the Board to facilitate effective progress toward professional competency and independent licensure.

## **EXAMINATIONS**

1. **EPPP:** All Supervised-Psychologists are required to take the Examination for Professional Practice in Psychology (EPPP) at least once during the first 12 months of their tenure as a Supervised-Psychologist. Supervised-Psychologists must pass the EPPP within 2 years. ***\*\*\*Those individuals who (a) fail to take the EPPP by the end of the first year of supervision or (b) don't pass the EPPP by the end of the initial two years of supervision shall cease all psychological practice and shall stop using the title of "Supervised-Psychologist."*** These individuals are eligible to take the EPPP as often as possible during the succeeding 2 years of the inactive period. Those who fail to pass the EPPP by the end of the 2-year inactive period shall no longer be eligible for independent psychology practice at the Master's level. Those who pass the EPPP during the inactive period may renew their "Supervised-Psychologist" status. The passing score is set at 500 or higher. Information on the EPPP will be sent upon application approval.
2. **Oral Examination:** After completing the 5 years of full time supervised work and the required number of face-to-face supervision hours, master's degree supervised-psychologists are eligible to sit for an oral examination. Upon successful passage of the oral examination a WV psychology license will be issued to the candidate.