WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

Application Form for Board Approval of Continuing Education Courses – 2022 Form

Public CE’s will be posted to our web page as written below, fee $25: Please post, Do Not Post
Questions please contact the Board office, number/email below.

<table>
<thead>
<tr>
<th>Fee for CE Review - Non-Profit: $45</th>
<th>Fee for CE Review – Profit: $180</th>
<th>Please check one: Non-Profit Profit</th>
</tr>
</thead>
<tbody>
<tr>
<td>CE Approval</td>
<td>Email Address:</td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Fax Number:</td>
<td></td>
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<tr>
<td>Phone Number:</td>
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Information for Web Page also needed for approval if not posting to web.

Program Title:
Sign Up & Additional Information
Contact Person for Interested Psychologists:

Phone Number: Email Address:

Web Link for Additional Information:

Date(s) and Time(s) of Event:

Location of Event:

Sponsor:

Presenter: Presenter’s Profession:

Contact Hours:

Brief description of the course:

Mandatory Requirements for Board Approval: Please return this form with the following:

Brief Resume of presenter’s credentials and a Brochure for the course.

Please check if seminar is approved by one of these organizations:

- APA
- WVPA
- WVAPP
- WVSPA
- NASP
- OTHER STATE LICENSING BOARD

- It is the program sponsor’s responsibility to provide CE certificates to attendees.
- Psychologists must attend all parts of programs as specified to receive full CE credits.

Review Fee of $45 charged to non-profit organizations. Review Fee of $180 charged to profit making organizations. $25 webpage posting fee.

See payment options on the next page - Return to: WVBEP, PO Box 3955, Charleston, WV 25339
Fax: 304-558-0608 (if materials are 12 pages or less)
Email: psychbd@wv.gov Telephone: 304-558-3040
### Invoice Form for Board Approval of Continuing Education Courses – 2020

Please check one: _____ Non-Profit _____ for Profit

<table>
<thead>
<tr>
<th></th>
<th>Amount of Fee</th>
<th>Amount Submitted</th>
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<tbody>
<tr>
<td>Fee for CE Review - Non-Profit:</td>
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<td>Fee for Posting to the Board’s Website:</td>
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<td>$25</td>
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<td><strong>Total</strong></td>
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</table>

Program Title:  

Date of Submission:  

Date(s) of CE Course:  

**Pay by Credit Card:** [www.psychbd.wv.gov](http://www.psychbd.wv.gov) – Blue “Credit Card Payments” Box – Continuing Education – Complete the information – Choose Payment – Send Receipt, Form and other CE materials using the information above.

Pay by IET use the following information: 
Fund 8540; Sub Fund 0000; Dept 0914; Unit 0914; Revenue 6696; Sub Rev 0000

**Pay by Check:** Make check out to WVBEP.

Send Receipt or Check, Form, and other CE materials to the contact information above.

Thank you for your payment!

Sincerely,

WVBEP