

**WV Board of Examiners of Psychologists**  
**Minutes, Friday, July 22, 2022**  
**Meeting Location: Video Conference, Charleston, WV**

**Present:** Sandra Stroebe, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** None

**Public Present:** None

**Call to Order – Dr. Stroebe called the meeting to order at 1:00 PM**

**Old Business**

**Supervision Training for Associations – Mr. Bowen** – WVAPP decided to go in a different direction at this time.

**New Business**

**Minutes Approved for 2/11/2022 and 5/6/2022** – *Motion:* Ms. Branson moved that both sets of minutes be approved as written. *Second:* Dr. Poe, *Vote: Unanimous*

**Virtual Supervision** – The Board will review the supervision contracts and propose changes for a future meeting.

**On Campus Instruction -**

**Dr. Clayman Request Letter** – *Motion:* Dr. Poe moved that due to the way Title 17, Series 3 is written the request is denied. *Second:* Mr. Bowen, *Vote: 4 for, Ms. Branson abstained.* The Board agreed to consider changing the Series 3 rules.

**Letter Regarding Title 17, Series 6** – Dr. Harlow will respond to the letter.

**WVPA CE Request for Ethics and Technology Course** – Dr. Fields will reach out to WVPA for a more inclusive ethics course that can involve other Board members.

**Retention Schedule Updates – Continue to Retain Oral Work Samples?** – *Motion:* Ms. Branson moved that the retention schedule be changed to read that oral work samples for licensees be kept for 1 year after licensure and then destroyed and that oral exam forms be kept in the files 1 fiscal year after death or 20 years after inactive date. *Second:* Dr. Poe, *Vote: Unanimous*

**Approval of PCard Purchases February, March, April, May, June, & July** – *Motion:* Ms. Branson moved that the Pcard purchases for the months indicated be approved. *Second:* Mr. Bowen, *Vote: Unanimous*

**Financial Review** – A review occurred.

**Next Meeting(s)** – September 23 and November 18

**Ethical Concerns**

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

**2020-5** – Consent Decree was accepted.

**2021-5** – Consent Decree was accepted.

**2022-5, 7, & 10** - Update – An update occurred

**2022-1** – Update – An update occurred.

**2022-4** – *Motion:* Ms. Branson moved that no probable cause be found in this case. *Second:* Dr. Fields, *Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.*

**2022-6** – Update

**2022-8** – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

**2022-9** – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

### **Oral Examinations**

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Courtney Blackburn, Psy.D.; Kyle Tackett, Psy.D.; Donald Bernat, Ph.D.; Kristyn Ford, Psy.D.; and Elizabeth Myers, Psy.D. be approved as licensed psychologists. Second: Mr. Bowen Vote: Unanimous

<b>Courtney Blackburn, Psy.D.</b>	<b>Passed</b>	<b>#1309</b>
<b>Kara Lucado, Psy.D.</b>	<b>Postponed</b>	
<b>Kyle Tackett, Psy.D.</b>	<b>Passed</b>	<b>#1310</b>
<b>Donald J. Bernat, Ph.D.</b>	<b>Passed</b>	<b>#1311</b>
<b>Kristyn Ford, Psy.D.</b>	<b>Passed</b>	<b>#1312</b>
<b>Elizabeth G. Myers, Psy.D.</b>	<b>Passed</b>	<b>#1313</b>

**Adjourn** – It was moved, seconded, and passed to adjourn at 3:50 pm.