

**WV Board of Examiners of Psychologists**  
**Meeting Minutes – October 29, 2015**  
**Meeting Location: 1<sup>st</sup> Presbyterian Church, Charleston, WV**

Present: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Kelly Daniel, MA; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant.

Absent: Susannah Poe, Ed.D. & Shirley Vinciguerra, Lay Member

Public Present: Jessica Luzier, Ph.D. & Scott Fields, Ph.D.

**Call to Order – Dr. Hammond called the meeting to order at 11:15 a.m.**

**Old Business** - None

**Ethics Review**

It was moved, seconded and passed to move into Executive Session for ethical concerns.

It was moved, seconded and passed to exit Executive Session.

**2015-3 – Amy Hebb, Psy.D.** Motion: Ms. Linton moved that a finding of no probable cause be found in this case. Second: Dr. Stroebel Vote: Unanimous

**New Business**

**Minutes Approved for September 17, 2015** – Motion: Dr. Hammond moved that the minutes be approved as written. Second: Ms. Linton Vote: Unanimous

**9/28/15 Letter from the AG's Office Regarding Six Month Status Report for Ethics Cases**

This letter was reviewed and discussed. Office staff will continue to follow this practice.

**Reassembling Psychology Request** - Motion: Ms Linton moved that the Board send a letter of support to the Reassembling Psychology Group which prepared and ready for signature for the next meeting. Second: Ms. Daniel Vote: Unanimous Ms. Daniel volunteered to draft this letter.

**Per Diem Decision for Partial Days** – Motion: Dr. Stroebel moved that the Board members who presented at the WVPA meeting and will present at the WVAPP meeting tomorrow be paid a \$75 Per Diem for each day. Second: Ms. Daniel Vote: Unanimous

Motion: Dr. Stroebel moved that meetings that last half a day or less, the per diem rate paid will be half the full day rate of \$150. Second: Ms. Daniel Vote: Unanimous

**Sequence of Training** – Jessica Luzier, Ph.D. and Scott Fields, Ph.D. presented information on this topic. A movement toward licensure immediately following completion of doctoral education degrees has been implemented in several states which allow graduates begin their careers immediately upon graduating. Dr. Luzier and Dr. Fields proposed this ability in West Virginia.

**FOIA Requests Listed on Secretary of State's Website Starting January 2016** – This topic was reviewed, Ms. Lynch will submit as required to the SOS website.

**WVPA Town Hall Report** – Ms. Linton, Dr. Hammond and Dr. Harlow reported that the Town Hall went very well.

**WVAPP Town Hall Planning for October 30<sup>th</sup>** – This was discussed. Ms. Linton, Dr. Stroebel, Dr. Hammond, and Dr. Harlow plan to present this training.

**Executive Director Report**

**Continuing Education Guidelines Review & Update** – A discussion occurred, additional revisions will be made, and a draft will be reviewed at the November meeting.

**Pcard Purchase Review and Approval – September** – Motion: Ms. Linton moved that the Pcard statement be approved. Second: Ms. Daniel Vote: Unanimous

**Financial Review** – A review occurred.

**Board Office**

**Auditor's Training 12/1/15** – This was presented. All members attending today's meeting plan to attend.

**Conferences and Meetings Attended by Ms. Lynch** – A brief review occurred.

**New Meeting Date** – January 29, 2015 in Charleston, WV

**Interim Review Discussion** – A discussing occurred. Motion: Dr. Stroebel moved to review the rules for future updates, the sections in Series 2 and Series 3 regarding the Interim Review will be retired as other avenues toward better supervision will be sought. Second: Ms. Daniel  
Vote: Unanimous

**Oral Exam Discussion** – A discussion occurred.

**General Discussion – Planning for the Future** – A discussion occurred. Topics will appear on future agendas as decisions become forthcoming.

### **Oral Examinations**

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

Motion: Dr. Stroebel moved that Cassie Brode, Ph.D. be approved for licensure as a psychologist in West Virginia upon submission of the oral exam and demonstrable competency forms. Second: Ms. Linton Vote: Unanimous

**Cassie Brode, Ph.D.**

**Passed**

**#1125**

Adjourn – It was moved, seconded, and passed to adjourn at 3:45.