

**WV Board of Examiners of Psychologists**  
**Meeting Minutes – February 6, 2015**  
**Meeting Location: Café Cimino Country Inn, Sutton, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Toni Parsons, Ed.D.; William Brezinski, MA; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq., Attorney General Rep. and Kathleen Lynch, Administrative Assistant.

Public Present: Wesley Smith from Capella University

Absent: Robert Martin, MA and Shirley Vinciguerra, Lay Member

**Call to Order – Dr. Yost called the meeting to order at 9:00 a.m.**

**AGENDA ITEMS**

**Ethics Review**

It was moved, seconded and passed to move into Executive Session for attorney advice on ethics cases. No votes were taken in Executive Session. It was moved, seconded and passed to exit Executive Session.

**2007-12** – Motion: Ms. Sigley moved that the revocation status not be lifted at this time.

Second: Mr. Brezinski. Vote: Unanimous

**2013-8** – Motion: Dr. Parsons moved that the Board revoke Dr. Lavoie's license. Second: Dr. Yost Vote: Unanimous

**2014-1** – Motion: Mr. Brezinski moved that Dr. Hawkins licensed be revoked. Second: Dr. Parsons Vote: Unanimous

**Old Business**

**WV State Board of Education School Psychologist License** – A discussion occurred.

**Member Resignation:** Ms. Sigley informed the Board that she plans to resign from the Board in the near future. Motion: Mr. Brezinski moved that Dr. Harlow send a letter of appreciation to Ms. Sigley for her years of service on the Board. Second: Dr. Yost Vote: Unanimous

**New Business**

**New Attorney General Representative** – Mark Weiler, Esq. introduced himself to the Board.

**Minutes Approval for November 20, 2014** – Motion: Mr. Brezinski moved that the minutes be approved with amendments. Second: Ms. Sigley Vote: Unanimous

**Executive Director Report**

**HB 2103 – On Boards Completing Background Checks with Both State and Federal Level** – Dr. Harlow presented a report on this bill. The Board determines that applicants are those who are initially applying for licensure. At the time the bill passes individuals who are already licensed will not be subject to background checks for renewal.

**HB 2239 – Creating an Umbrella Board for Health Care Boards** – A discussion occurred concerning this bill.

**SB 126 – Update on Status** – Reports from Mr. Brezinski and Ms. Sigley indicated that this bill will not be pursued.

**Tele-health Letter Request to Practice** – A discussion occurred, Dr. Harlow will obtain additional information.

**Policy Statements: Continuing Education Requirement in 30-1-7 – With Code Wording** – This was reviewed, Dr. Harlow will revise this policy statement and submit the revisions to the Board at the next meeting.

**Michael Gray Request** - An update occurred, Dr. Harlow will send a letter.

**Pcard Purchase Review and Approval:** Motion: Mr. Brezinski moved that Pcard summary reports from July through December 2014 are approved by the Board. Second: Ms. Sigley Vote: Unanimous  
Financial Review – This occurred.

**Oral Examinations**

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Jennifer Hancock, Psy.D.; Stephanie Jill Daniel, MS; Melinda Henline, MA and David Oxley, Psy.D.; be approved for licensure as a psychologists in West Virginia. Second: Mr. Brezinski Vote: Unanimous

<b>Jennifer Hancock, Psy.D.</b>	<b>Passed</b>	<b>1103</b>
<b>Stephanie Jill Daniel, MS</b>	<b>Passed</b>	<b>1104</b>
<b>David Oxley, Psy.D.</b>	<b>Passed</b>	<b>1105</b>
<b>Melinda Henline, MA</b>	<b>Passed</b>	<b>1106</b>

**Adjourn: It was moved seconded and passed to adjourn at 3:00.**